

DOROTHY ALLING MEMORIAL LIBRARY

TRUSTEE MINUTES FOR MAY 16, 2022

UNAPPROVED

Present: Karla Karstens, Steve Perkins, Diane Downer (virtual), Shari Westman, Brian Goodwin (virtual), Barbara Mieder; librarians Jane Kearns and Sarah Hibbeler

Absent: Charity Clark

Secretary's report: The secretary's report was approved without corrections.

Treasurer's report: Karla reported that she has succeeded in renewing Board membership in the VLA. There were no other transactions.

Friends of the Library report: The Friends have started planning for the July 4 book sale. New times and parameters for book donations have been set. Volunteers can sign up at the front desk. The reptile program for families on April 30 which was sponsored by the Friends was a huge success with over 120 participants.

Current budget report:

- The Trustees looked at the report for April. The goal was 83%, and spending is a bit under budget at 79%. However, we should end the fiscal year on target.

Librarian's report:

April statistics:

- As was noted in previous months, Hoopla is showing the largest increase. The statistics show we are slowly returning to pre-pandemic levels.

Operations updates:

- The library has been impacted by the latest surge in COVID, but it is still fully open and staffed.
- The table set up in the tent for Green Up Day was a success; about 200 people stopped by.
- Only three staff members will be attending the VLA (un)conference on June 1.
- The library will use monies from the second round of ARPA funding (approximately \$4800) toward the purchase of a new book drop.
- There have been lots of programs on the patio, and more are planned. At the moment there is more interest in scheduling time on the patio than in the Community Room
- The librarians are focused on year-end spending.
- A question was raised about the placement of the Story Walk in the Community Park. Jane will look into this.

Staff report: Sarah Hibbeler, Outreach Services Librarian, reported.

- She has completed her first year in this position providing services to community members of all ages.

- The bookmobile is currently visiting 5 childcare centers and 3 senior living centers every week. This has been especially important during COVID as many seniors still aren't going out, and it provides a welcome change for the children involved. She is also doing home deliveries.
- She is planning for bookmobile services this summer by building the collection and planning programs. Both youth librarians will join the bookmobile this summer.
- She is currently reviewing the stops the bookmobile makes in the summer. There are requests for two new stops, but this means that two other stops would have to be eliminated. She is compiling statistics to make an informed decision regarding this summer's bookmobile routes.

New Business:

- Website survey: The staff has already completed a survey regarding the website. Trustees will be the next group to be surveyed followed by a sampling of patrons. Jane questioned whether we might need to update the library's logo to make it more "tech friendly."
- A motion was made and approved to skip the July Board meeting (as has been the case in recent years).

Old business: None

Adjourn: The meeting was adjourned at 8:05.

Next meeting: June 20, 2022, at 7 p.m.